

Employability Skills – Work Club

Would you like to improve your skills to help you get back into work?

Course outline: This course will teach learners to build skills on CV Writing, using Universal Jobmatch, applying for jobs online, interview skills, confidence building & using emails with attachments. The course also covers IAG sessions for learners.



When: Tuesday, Wednesday & Thursdays
(sessions available + tailored to individual needs)

Time: 9.30am – 2.30pm

Venue: E - Street Hub @ Safety First CTC

Course fees

This course is Free for adult learners who are unemployed. Please bring JCP letter when you enrol on the course.

To Be Eligible

- Must be unemployed
- Must be aged between 19 years and 65 years
- Must have lived in the UK for more than 12 months
- Need to have visa shown in passport if on spouse visa
- Staff will also need to take a copy of spouse visa.

Contact Us

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